



The Beacon Falls Public Library

Library Board of Trustees

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March 5, 2012

Mr. Kurt Novak
Town Clerk, Town of Beacon Falls
10 Maple Avenue
Beacon Falls, CT 06403

Dear Mr. Novak:

The **Library Board of Trustees** will hold its regularly scheduled meeting on **Wednesday, March 14, 2012, at 7:00 p.m.**, in the **Connie Christensen Children's Room** of the **Library**. The agenda will be as follows:

- I. Call to Order/Pledge of Allegiance
- II. Review of the Agenda
- III. Approval of Minutes/Correspondence
- IV. Public Comment
- V. Friends' Report: Ken Priestley
- VI. Community / Media Center Committee Report: Linda Chamenko
- VII. Long Range Plan subcommittee
- VIII. Library Director's Report: Marsha Durley
- IX. Old Business
 - a. Bibliomation update: Marsha Durley
 - b. Trustees listserv: Erin Schwarz
 - c. Praxair Grant application discussion/DVD cleaner: Erin Schwarz
 - d. Microsoft Office software purchase
 - e. BFPL staff updates
 - f. Opening a PayPal account
- X. New Business
 - a. BFPL closure on Saturday April 7, Easter weekend
 - b. Nominations of Officers – Chairperson & Secretary/Treasurer

Announcements/adjournment

The next meeting will be held on Wednesday April 11, 2012 at 7 p.m.

Respectfully submitted,

Martha Melville, Clerk, Library Board